

Herbert Protocol is an information gathering tool to assist the police to find a person living with dementia who has gone missing, as quickly as possible.

If you are concerned about a person living with dementia and believe they are missing, this is an emergency and you MUST dial 999.

This form is designed to be completed by a family member/friend/neighbour with copies of the form being held by all relevant people. It is a good idea to fill this form in after diagnosis so you are prepared. Keep it as up-to-date as possible.

Photographs

Ideally provide facial close up and a full length picture.

Full name of the person	
Preferred name	
Nick name	
Maiden name	
Date of Birth	Age
Race/ethnicity (please state) First Language Spoken Other Languages Spoken	
General description	
Height & Weight	
Hair Colour	
Wig/hair piece	Yes/No
Wears glasses	Yes/No
Facial hair	Yes/No
Scars/Tattoos	Yes/No
Sensory Impairment (please state)	
Medical information	
Has a dementia diagnosis or has memory problems	Yes/No
Other health issues e.g. Diabetes etc.	
Takes medication – give details	Yes/No
Are they at any risk without it?	Yes/No
Places and Addresses of Interest	
Current address	
Lives alone	Yes/No
Lives with others, if yes state who	Yes/No Details
Previous addresses Indicate if childhood	1

	2	
	3	
Jobs, interests and habits		
Most significant job		
Places of work and addresses	1	
	2	
	3	
Favourite places	1	
	2	
	3	
Hobbies (bowling, fishing, parks visited etc.)		
Regular patterns / places visited		
Doctors / Chemist / volunteering		
Shops / Pub / café		
Place of Worship		
Regular or favourite holiday spots		

Travel patterns, past & present	
Buses What route, bus number? Have they got a bus pass?	Yes/No
Trains Station(s) travelled to and from	
Car, Motorbike, Mobility Scooter Still driving Previously driven Access to vehicle Vehicle make, colour and registration	Yes/No Yes/No Yes/No
Access to money Carrying cash Bank card Which bank and branch visited	Yes/No Yes/No
Phone Uses a mobile phone Mobile number	Yes /No
Phobias/Fears Phobias that may affect them How might they react if frightened/worried?	
Additional useful information:	

Contact details for next of kin and key people		
Name	Relationship (eg spouse, child, carer etc)	Contact number

South Yorkshire Police will ensure that any data kept on their data base is done in accordance with the **Data Protection Act** and the **Management of Police Information Rulings** and **will not** disclose data to any third party.